



Louisiana Federation of Teachers & School Employees, AFT / AFL-CIO

47th Annual Convention

November 20 - 22, 2011
Diamond Jacks Resort Hotel
Bossier City, Louisiana

Hosted by our Federation chapters in the northern region of our great state



1. Greetings

from

LFT President Steve Monaghan

*In accordance with the Louisiana Federation of Teachers' Constitution, the 46th Louisiana Federation of Teachers Convention is called to convene at the **Diamond Jacks Resort Hotel** in Bossier City, Louisiana on Sunday, **November 20, 2011 at 2:00 PM** and to remain in session for three days or until such time as it has given full consideration to such matters as may be legally brought before it.*

Steve Monaghan, President

Louisiana Federation of Teachers

2. Convention Representation

Our convention is our most important policy making body of the Federation. The vitality and democracy of the Federation depends upon the participation of our leaders and delegates from all locals. This year important resolutions and possible constitutional/by-law changes will be in decided by convention delegates. Each local affiliate is urged to take part in the convention. Plan now to insure representation from your local.

Please study the following information carefully. The constitutional provisions for the LFT conventions have been adopted in order to assure LFT members of representation in their governing body. Delegates must be nominated and elected as dictated by their local constitutions.

The credentialing process must be followed so that the convention officers can be sure that the will of the local membership prevails.

Please read this carefully:

“In accordance with Article X, Section 3 of the LFT Constitution, **if an affiliated local is in arrears at the end of three (3) months, the LFT shall inform the President and Executive Board of the local that the local shall not be seated at the LFT Convention.**”

While this is always the rule, it takes on even greater significance since the 2011 Convention includes the election of LFT officers.

3. Convention Credentials

In accordance with Article VII, Section 5. of the LFT Constitution: Each local of the Louisiana Federation of Teachers **must send by registered or certified mail to the LFT Office a certified list and an official credentials** of all elected delegates and alternates not later than fifteen (15) days prior to the opening date of the Convention. Only delegates and alternates on this certified list shall be registered and seated at the Convention.

Again:

Credential forms and fees must be sent to the LFT office no later than October 31, 2011.

4. Resolutions

1. Resolutions shall be submitted no later than November 7, 2011 to allow for the processing and printing of resolutions in time for the convention.
2. Resolutions shall be introduced by locals or by the Executive Board of the LFT.
3. Resolutions shall be approved for submission by the local's Executive Board or the membership of the local or by the Executive Board of the State Federation.
4. Resolutions shall bear the signature of at least two elected officers of the Federation introducing the resolution, certifying that item 3 of the above has been followed.
5. Resolutions shall bear a suitable title.
6. Resolutions shall be submitted in typewritten form or by e-mail to: FKing@lft-aft.org.

5. Constitutional Amendments

In accordance with Article IX, Section 1. of the LFT Constitution: **Proposed amendments to the Constitution may be submitted to the annual Convention either by request of the Executive Board, or the Convention, or by request of an Executive Board or membership of a local.**

All amendments **shall bear the signature of at least two (2) elected officers of the local** introducing the amendment. The officers signing the amendment shall certify the amendment was approved to the Convention by the Executive Board or membership of the local.

Section 2. Proposed amendments may be submitted to a referendum vote under the procedure outlined in Article VIII, Referenda.

Section 3. If a proposed amendment is to be submitted to the Convention, it must **reach the LFT Office at least forty-five (45) days before the date of the Convention (October 6, 2011)** and must be sent by the LFT Office to the locals at least one (1) month before the Convention.

6. Convention Committees

Local Federation chapters shall select the committee for delegates and alternates on the credentials form which are due **to be returned to the state office by October 31, 2011 by registered or certified mail.**

Delegates/alternates will indicate their first and second choice of committees. The LFT will be guided by these selections in its assignment of delegates/alternates to the committees.

Each delegate will be assigned to at least one convention committee and should attend the meeting of this committee.

The delegate may request to testify on resolutions, especially those which his/her local submitted, and which have been assigned to other convention committees.

7. Convention Housing

The location of the convention and accommodations for all delegates will be at:

***Diamond Jacks Resort Hotel
P.O. Box 5637
Bossier City, LA 70601
(866) 552-9629***

Convention Room rates are as follows:

\$70 Single or Double Occupancy

\$100 deposit for incidentals and/or services

All delegates, alternates, and guests are responsible for making their lodging arrangements.

To reserve your room(s), please call **Diamond Jacks at 1 866 552-9629 before Wednesday, October 26, 2011.**

When making your reservations, use the group code: **SO11LA** or request the Louisiana Federation of Teachers room rate.

Hotel Information

Check-in time begins at 4:00 P.M and checkout is at noon.

Early check-in is based on a "space available" basis. It is not guaranteed. Individuals staying in their rooms beyond check-out time will be billed one (1) additional night's stay. Late check-out is provided based on availability, although some charges may apply. If guests do not check into their rooms by 10:00 P.M. on the date of arrival, the rooms will be considered canceled and The Group will be charged for the room. Luggage storage is available either for early arrival or late departure. Each guest must also provide at check-in a valid picture ID either by a driver's license, state issued ID or passport. All reservations must be guaranteed and accompanied with a first night room deposit or guaranteed by credit card. Individual reservations that are not cancelled 48 hours prior to arrival will be charged for the first night's room and tax.

8. Convention Registration

Each local shall pay a registration fee of \$100 for each delegate, alternate, and guest attending the convention. **This fee can be reduced by paying \$90 per person before October 31, 2011.** This fee includes the price of the luncheon on Monday, breakfast on Tuesday, as well as all planned socials and convention materials. Registration opens at 12:00 on Sunday. Name tags will be required to attend these functions.

Guests who wish to attend only certain convention functions must pay a pro-rated fee based on the cost of the function. A fee schedule for guests is listed. ***Registration for the events will need to be paid before the event.*** No payments will be accepted at the door.

Guests fees are:

All functions	\$100.00
Monday Luncheon	\$40.00
Monday Social	\$40.00
Tuesday Breakfast	\$20.00

9. Convention Delegate Allotment

Article VII, Section 4- Each local is entitled to one delegate, and for each thirty-three (33) members or major fraction thereof, one additional delegate. For example:

17 - 49 members	1 delegate
50 - 82 members	2 delegates
83 - 115 members	3 delegates
116 - 148 members	4 delegates
149 - 181 members	5 delegates
182 - 214 members	6 delegates
215 - 247 members	7 delegates
248 - 280 members	8 delegates
281 - 313 members	9 delegates
314 - 346 members	10 delegates
248 - 280 members	8 delegates
281 - 313 members	9 delegates
314 - 346 members	10 delegates